

Chetwynd Aston & Woodcote Parish Council

MINUTES OF THE FULL COUNCIL MEETING HELD 29th JANUARY 2026 CHURCH & CHETWYND ASTON VILLAGE HALL – 7:30PM

MEMBERS PRESENT: Cllrs L. Hardy (Chair), I. Stevens (Vice-Chair), W. Askin and B. Page.

IN ATTENDANCE: O. Zbroszczyk, (Acting Clerk for this meeting), V. Pollard (Parish Member candidate)

Clerk - Vacant

51.2025/26 Apologies and declarations of interest

Apologies noted from Cllr S. Magosflavi.

Chair thanked O. Zbroszczyk for stepping in to clerk the meeting at a short notice and welcomed Vicky Pollard who is a candidate for the existing Member vacancy.

52.2025/26 Public Session

No members of the public were present.

53.2025/26 Co-Option

Following two applications received, only one candidate - Victoria Pollard attended the meeting and after short deliberation it was **RESOLVED** that Victoria Pollard be co-opted to serve as a member of Chetwynd Astone & Woodcote Parish Council for the remainder of the current term of office, in accordance with Section 89(6) of the Local Government Act 1972.

Following the resolution, Victoria Pollard signed the Declaration of Acceptance of Office as required by Section 83(4) of the Local Government Act 1972 and took their seat as a voting member of the Council.

54.2025/26 Reports from Telford & Wrekin Council

None received.

55.2025/26 Reports from West Mercia Police

None received.

56.2025/26 Reports from Parish Councillors

Cllr B. Page noted that the bin at the top of Sheep Island needs emptying, Cllr L. Hardy confirmed this has been reported to My Telford. New programme for Church & Chetwynd Aston & Village Hall is complete and requires distribution.

Cllr Steven noted that his nomination for a Snow Warden has not been progressed. This needs to be actioned by the next meeting.

Cllr Pollard noted that she would like to litter pick the area. Acting Clerk to enquire about litter pickers and associated equipment from T&WC.

Cllr L. Hardy noted that the cottage by the sheep island has multiple trailers and other items that are now encroaching on the highway which is a hazard. Safer Neighbourhood Team to be approached and reported to Highways.

Noted potholes on Lynn Lane west of the North Lane Manor – complaints from residents were received. Highways to be approached.

57.2025/26 Minutes of the meeting held 29th October 2025

It was **RESOLVED** to approve the minutes of the last meeting as a true record.

58.2025/26 Parish Matters

Members to receive reports/updates on the following parish assets and consider any relevant actions:

- a. Parish planters – No winter planting in green planters. Spring plants have been quoted at £35 per planter. Total of £175. It was **RESOLVED** that spring plants will be purchased.
- b. Noticeboard – Cllr Paige to get quote for the installation.
- c. Parish planters and bollards at The Nook, Pave Lane – Cost to plant up the planters quoted at £443. Perennials £373 and additional flowers £70. Cllrs **RESOLVED** to defer until all permissions are in place.
- d. Road Safety Scheme – Cllrs asked to find the original email where Bloor Homes committed the £10,000 to the scheme and try again to approach them.

Members noted the ‘slow down’ sign heading north stopped working and is in need of a service.

Also noted were HGVs using Pave Lane to access Tillia Homes, this to be report to Highways Enforcement.

59.2025/26 Planning

- a. Planning application **TWC/2026/0007**. Members **RESOLVED** to object on the same grounds as previously, adding that the current plan is 60% bigger than the previous design, which raises concerns about the size.
- b. Members noted two planning applications which has been decided since last meeting,
- c. Members asked for an update on both outstanding enforcement cases.

60.2025/26 Financial reports

- a. Members noted that due to bank card reader only being received a few days ago, up to date reports will be ready for March meeting.
- b. Members consider the draft budget for financial year 2026-27. It was **RESOLVED** unanimously that the precept be raised by 19.5% to the amount of **£15,000.00**

61.2025/26 Staffing Matters

- a. Members were appraised that the current Locum is unable to continue to help due to work and family constraints. As last advertisement was within 6 months it was confirmed that the Parish Council can go back to applicants and either make an offer or re-interview. Members noted the recommendation by Locum Clerk to make an offer to Ola Zbroszczyk. Following an introduction from O. Zbroszczyk, Members **RESOLVED** to offer Ola Zbroszczyk the role of the Parish Clerk & RFO.

Chair closed the meeting at 20.53pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....

Next meeting: Wednesday 25th March 2026, 7pm at Church & Chetwynd Aston Village Hall