

Chetwynd Aston & Woodcote Parish Council

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20th May 2022

To all Members, Chetwynd Aston & Woodcote Parish Council
Copied to others for information

Dear Colleagues

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Chetwynd Aston & Woodcote Parish Council for the municipal year 2022/23 will take place on the 25th May 2022 at 7pm to be held at Church & Chetwynd Aston Village Hall. Members are summoned to attend for the transaction of business on this agenda.



Clerk of the Council

AGENDA

- 1. Apologies and declarations of Interest**
To receive apologies and record any pecuniary or non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda.
- 2. Public Session**
The Chairman of the parish council will open the meeting and allow 15 minutes for members of the public to ask questions to the council, 3 minutes per person.
- 3. Chairman's Announcements**
- 4. Election of Chairman**
To elect a Chairman to serve the municipal year 2022/23
- 5. Chairman's Declaration of Acceptance of Office**
The Chairman will be required to read out the declaration and sign.
- 6. Election of Vice Chairman**
To elect a Vice Chairman to serve the municipal year 2022/23
- 7. Vice Chairman's Declaration of Acceptance of Office**
The Vice Chairman will be required to read out the declaration and sign.
- 8. Minutes of the Full Council meeting held 16th March 2022**
Copies have been distributed to members of the Council and will be displayed on the website.
- 9. Matters arising, for information, from the 16th March 2022 minutes not otherwise on the agenda**
- 10. Confirmation of meeting dates and arrangements for 2022/23**
Members to adopt a calendar of meetings for the municipal year 2022/23

11. Confirmation of policies & procedures

Members to confirm the adoption of the following policies;

11.1 Financial Regulations *(no changes submitted)*

11.2 Standing Orders *(no changes submitted)*

12. Annual subscriptions

Members to consider approval of the following subscriptions to continue past current membership;

12.1 Shropshire Association of Local Councils

12.2 CPRE The countryside charity

13. Representatives on Outside Bodies

Members to appoint representatives to the outside bodies as follows;

Bus Users Group	
CPRE The countryside charity	
Church & Chetwynd Aston Village Hall	
Rural Forum	
Newport Regeneration Partnership	
Shropshire Association of Local Councils (plus WAC)	

14. Reports from Telford & Wrekin Council

To receive any reports from Telford & Wrekin Council representatives or Ward Member present

15. Reports from Parish Councillors

To receive any reports from Parish Councillors relating to matters affecting the Parish or any outside body reports

16. Parish Projects

To receive any updates or consider any necessary actions relating to;

16.1 Parish planting schemes

16.2 Speed indication devices

16.3 Condition of Woodcote Church

17. Financial Reports

17.1 To approve the reconciliation of banking statements and payments

17.2 To receive any reports of the Internal Audit for 2021-22 and consider actions

18. Correspondence

Items received for information, action, consultation, or decision.

18.1 Boundary review

19. Planning

19.1 To consider any applications and to note those refused/approved since last meeting