

## **Chetwynd Aston And Woodcote Parish Council**

Stable Barn  
Kenstone  
Nr Hodnet  
Shropshire  
TF9 3LJ  
07866 494411  
info@cawpc.co.uk

All members of the Public and the Press and Councillors are cordially invited to attend the Annual Parish Meeting of Chetwynd Aston and Woodcote Parish Council to be held on **Tuesday 21st May 2019 at 7.30 pm at Church Aston Infant School.**

This will be followed by the Annual Council Meeting and the first meeting of Parish Council for the 2019-2020 municipal year.

### **Agenda**

1. Approval of the minutes of the 2018 Annual Parish Meeting
2. Chairman's Report
3. Financial Report
4. Reports by Councillors representing the Parish on other bodies
5. Matters raised by the Parishioners
6. The placement of signage 'Gates' at key points in the Parish
7. How can we Improve the Parish and bring the Community together?

I. F. Cruise-Taylor  
Parish Clerk

## Chetwynd Aston And Woodcote Parish Council

Stable Barn  
Kenstone  
Nr Hodnet  
Shropshire  
TF9 3LJ  
07866 494411  
info@cawpc.co.uk

Dear Councillors,

You are duly summonsed to attend the Annual Council of Chetwynd Aston & Woodcote Parish Council to be held on **Tuesday 21st May 2019 at Church Aston Infant School. This will take place immediately after the Annual Parish Meeting which starts at 7.30 pm.**

### Agenda

1. Apologies
2. Disclosure of personal interests
3. To agree the minutes of the Annual Council meeting held on 23<sup>rd</sup> May 2018
4. To agree the minutes of the Parish Council meeting held on 13<sup>th</sup> March 2019
5. Matters arising from meeting held on 13<sup>th</sup> March 2019
6. Annual Accounts
7. Declarations of Office
8. Election of Chairman
9. Election of Vice-Chairman
10. Election of WAC Delegate
11. Election of NRP Representative
12. Election of Representative on Innovation Park Implementation Group
13. Election of Emergency Officer
14. Election of Delegate for Church Aston and Chetwynd Aston Village Hall
15. Co-option of Parish Councillor
16. Cheque Signatories - to consider and agree a replacement for Cllr Maurice Jones
17. Correspondence
  - i. Request for donation to Severn Hospice (Cllr Ann Kinnish)
  - ii. Request for donation to Shropshire Playing Fields Association
  - iii. Payroll services – change of arrangements
  - iv. Email from Cllr Amanda Mattison regarding two highways matters
  - v. West Mercia Safer Roads Fund – grant award
18. To agree Payments

<b>Payee</b>	<b>cheque</b>	<b>amount</b>	<b>Law</b>
Room Hire CAIS	100107	£ 17.00	LGA 1972 s134(4)
SC March payroll	OL*	£ 119.00	LGA 1972 s112(2)
Room Hire CAIS	109	£ 12.50	LGA 1972 s134(4)
Cartridges (IFCT Expense)	OL	£ 29.98	LGA 1972 s111
SALC annual fee	OL	£ 217.16	LGA 1972 2143

SALC CiLCA session	OL	£ 65.00	LGA 1972 s111
CPRE	DD	£ 36.00	LGA 1972 s111
Ian Cruise-Taylor payroll	OL	£ 156.00	LGA 1972 s112(2)
Shropshire Council payroll April (Tax)	OL	£ 104.00	LGA 1972 s112(2)
Total		£ 756.64	

\*note OL = on line payment

### And bank reconciliation

#### Re-conciliation 2019-2020

Balance brought forward at 31st March 2019	£ 9,122.14
Receipts to date	£ 3,500.00
Less payments to date	£ 756.64
<b>Balance at 30th April</b>	<b>£11,865.50</b>

#### Bank Balance at 30th April

Current account	£12,430.14
<b>less unrepresented cheques</b>	<b>£ 564.64</b>
	<b>£11,865.50</b>

19. Parish matters at the Chairman's discretion

20. Items for future agenda

i. V.E. Day celebrations 2020

ii. Code of Conduct for Parish Councillors

**21. Date of next meeting – 10<sup>th</sup> July to be held at the Village Hall**

I.F. Cruise-Taylor - Parish Clerk