

## **Chetwynd Aston And Woodcote Parish Council**

All members of the Public and the Press and Councillors are cordially invited to attend the Annual Parish Meeting of Chetwynd Aston and Woodcote Parish Council to be held on **Wednesday 19th May 2021 at 7.30 pm at Church Aston and Chetwynd Aston Village Hall.**

This will be followed by the Annual Council Meeting, including the first meeting of Parish Council for the 2021-22 municipal year.

### **Agenda**

1. Approval of the minutes of the 2019 Annual Parish Meeting
2. Chairman's Report
3. Reports by Councillors representing the Parish on other bodies
4. Matters raised by the Parishioners

I. F. Cruise-Taylor  
Parish Clerk

## Chetwynd Aston And Woodcote Parish Council

Dear Councillors,

You are duly summoned to attend the Annual Council Meeting of Chetwynd Aston & Woodcote Parish Council to be held on **Wednesday 19th May 2021 at Church Aston and Chetwynd Aston Village Hall. This will take place immediately after the Annual Parish Meeting which starts at 7.30 pm.**

### Agenda

1. To note Apologies
2. To note Disclosure of Personal/Pecuniary interests
3. To agree the minutes of the Annual Council meeting held on 21<sup>st</sup> May 2019
4. Election of Chairman
5. Election of Vice-Chairman
6. Co-option of Parish Councillor – to consider two applications
7. Annual Governance and Accounting Return (AGAR) 2020-21
  - a. To receive the Annual Internal Audit Report
  - b. To complete and sign The Certificate of Exemption
  - c. To approve and sign The Annual Governance Statement
  - d. To approve and sign The Accounting Statement
  - e. To approve the commencement date for the exercise of public rights
8. Election of WAC Delegate
9. Election of NRP Representative
10. Election of Representative on Innovation Park Implementation Group
11. Election of Emergency Officer
12. Election of Delegate for Church Aston and Chetwynd Aston Village Hall
13. To consider other representative roles
14. To approve the insurance policy for 2021-22 cost: £112.00
15. To approve payments for April and note bank reconciliation: see below

## Chetwynd Aston And Woodcote Parish Council

### Payments:

	Date	Payee	Expenses	Staff Cost	VAT	total
	<b>April</b>					
1	21/04/2021	CPRE	£36.00			£36.00
2	28/04/2021	Salary		£183.77		£183.77
						£0.00
	<b>Total</b>		<b>£36.00</b>	<b>£183.77</b>	<b>£0.00</b>	<b>£219.77</b>

### Bank reconciliation:

**AGAR** £15,885.52

Bank balance brought forward at 31st March 2021 £15,885.52

Receipts to date £ 4,500.00

Less payments to date £ 219.77

**Balance at 30th April** £20,165.75

### **Bank Balance at 30th April**

Current account £20,165.75

**less unpresented cheques**

Balance £20,165.75

16. Date of next meeting – **8<sup>th</sup> July 2021**. The list shows the next municipal year, with regular meetings every two months and optional meetings (in brackets) every other month, for planning or other important business. It is proposed that all these meetings be held at the Village Hall wherever possible to allow public participation.

(10<sup>th</sup> June 2021)

**8<sup>th</sup> July 2021**

**9<sup>th</sup> September 2021**

(14<sup>th</sup> October 2021)

**11<sup>th</sup> November 2021**

(8<sup>th</sup> December 2021)

**12<sup>th</sup> January 2022**

(9<sup>th</sup> February 2022)

**9<sup>th</sup> March 2022**

(13<sup>th</sup> April 2022)

**11<sup>th</sup> May 2022 – annual meetings**

I.F. Cruise-Taylor - Parish Clerk