

Chetwynd Aston And Woodcote Parish Council

The Minutes of the meeting of Chetwynd Aston & Woodcote Parish Council held on Wednesday 3rd July 2019 at 7.30 pm at **Church Aston and Chetwynd Aston Village Hall**.

Present: Cllrs Shaun Bailey, Andrew Eade, Luke Hardy, Bill Harper (Chairman), Ann Kinnish, Amanda Mattison, Bridget Page

In attendance: Ian Cruise-Taylor – Parish Clerk

The meeting commenced with a presentation by Phil Haigh, Community Development Manager for Idverde, regarding the services on offer, after which there were questions and a discussion. It was agreed that Phil's contact details should be shared with councillors to enable direct communication – **Clerk to action**

1. **Welcome and Apologies** – Apologies were noted from Cllr David Griffin
2. **Declaration of personal/pecuniary interests** – there were none
3. **Public session** – a member of the public raised his concerns about the state of the Clock Tower at the Grade II listed Coach House. Councillors advised that Telford and Wrekin Council was best placed to advise on repairs, but Chetwynd Aston and Woodcote Parish Council Councillors and Clerk would be able to facilitate communication if needed. The situation regarding access and egress from the new retail development near the junction of A518 and A41, was also discussed and Councillors confirmed that representations had been made and a design for new arrangements was being undertaken by Telford and Wrekin Council (TWC).
4. **Minutes** – The minutes of the meetings held on 15th May 2019 were unanimously agreed, and signed by the Chairman.
5. **Update from the Clerk on matters not on the agenda**
 - i. Councillors noted the adjusted dates/locations for Parish Council meetings
 - ii. It was noted that TWC were intending to introduce improved access/egress signage at the Woodcote Quarry, however there was a concern that weekend working appeared to still be taking place at the site. **Clerk to advise Shropshire Council and TWC**
6. **Correspondence**
 - i. Climate Change Resolution – deferred for discussion at a later date, to be circulated – **Clerk to action**
 - ii. V.E. Day Celebrations - deferred for discussion at a later date, to be circulated, and to the Village Hall – **Clerk to action**
 - iii. Police and Crime Commissioner's Survey – it was agreed that Cllr Amanda Mattison would complete this, in her role as Emergency Officer
 - iv. Registering the defibrillator – it was agreed the **Clerk would register the defibrillator**

- v. Polling district/polling stations review -the Clerk advised that TWC were carrying out as review of polling arrangements, but that no change was envisaged for this Parish.

7. Unitary Councillor's report – Cllr Andrew Eade referred to his earlier comments and added his concerns regarding the NI park development landscaping and car parking arrangements and agreed to contact the Traffic Officer regarding the weight limit, white lining and speed limit for Pave Lane. There was also a discussion about the use of the Station Road site, including the types of development (affordable housing, self-build etc) and it was agreed that the Clerk should contact TWC regarding the retention of green space at this site and request a meeting to discuss the council's concerns.

8. Parish Councillors' report on meetings attended – to enable Councillors to update the meeting:

- i. Rural Forum - the Clerk reported that the Forum had received a presentation from Balfour Beatty regarding the new contract with TWC and would send on relevant slides
- ii. Planning Training – the Clerk reported that he and Councillor David Griffin had received a detailed briefing on the planning process regarding (especially regarding home improvements) and that the slide presentation would be copied to Councillors when it was available.
- iii. SALC/VCSA fund raising – Cllr Shaun Bailey reported on an interesting briefing on funding opportunities for councils. It was agreed that this should be explored further when discussing forthcoming major housing developments and that opportunities to work with other parish council such as Church Aston should be maximised.

9. Highways and environment –

- i. Gateway sign proposed by TWC – the Clerk reported that no updated proofs or agreement on locations had been received from TWC. **Clerk to chase up**

10. Planning

10.1 Determination of Planning or confirmation of responses (for information)

- a. TWC/2019/0070 - Site of Parkland House, The Car Auction Ltd & Land north of Audley Avenue Industrial Estate, Audley Avenue, Newport, Shropshire Reserved matters application for the erection of 60no. dwelling including details of access, appearance, landscaping, layout and scale pursuant to outline application TWC/2016/1152. **Decision – Granted**
- b. TWC/2019/0226 - Land North of Aldi Foodstore Ltd, Audley Avenue, Newport, Shropshire. Variation of conditions 8 (highways safety), 10 (traffic congestion) 13 (landscaping) 15 (public accesses) 20 (floor space) & 22 (accordance with the approved plans and details) of planning permission TWC/2016/1073 (Erection of 1no. foodstore, 4no. retail units and 1no. cafe/restaurant unit with formation of new access onto the A41 and associated parking, landscaping and servicing). **Decision – Granted**
- c. TWC/2019/0162 - 16 Chetwynd Aston, Chetwynd Aston, Newport, Shropshire, TF10 9LL. Erection of a part single and two storey rear extension, replacement

garage with first floor annex and erection of single storey link between the garage and dwelling ***Amended description and amended plans received***. **Decision – Granted**

11. Parish Welcome leaflet – Councillors unanimously agreed the content

12. Financial

i. **Reconciliation** – the Bank account stood at £11627.00 at 31st May 2019

ii. **Payments**

Payee	payment	amount	Law
Shropshire Council payroll May(Tax)	OL	£104.00	LGA 1972 s112(2)
CAIS room hire	100111	£12.50	LGA 1972 s134(4)
GDPR training	OL	£27.00	LGA 1972 s111
Clerk salary (May)	OL	£156.00	LGA 1972 s112(2)
SALC re training DG	OL	£13.50	LGA 1972 s111
Printer cartridge (IFCT)	OL	£63.58	LGA 1972 s111
Clerk salary (June)	OL	£156.00	LGA 1972 s112(2)
		£532.58	

iii. **Regular Payments** - for approval

Salary - monthly

HMRC – quarterly

Room Hire – per meeting (either CACAVH or CAIS)

Councillors unanimously approved the Bank reconciliation, payments and regular payments schedule.

13. Code of Conduct for Parish Councillors – the Clerk introduced a draft Code of Conduct, indicating that it followed national guidelines. Councillors were invited to review the document and agree it at the next meeting

14. Parish Council Community involvement ideas – to identify and discuss proposals for involving the community and determine a course of action

15. Parish matters at the Chairman’s discretion – Councillors discussed the re-vamped Parish Website, and while agreeing it was an improvement were concerned that some of the information previously visible could no longer be seen. It was agreed to discuss in more detail at the next meeting

16. Items for next agenda – not for discussion or decision

- I. Parish Website
- II. Code of Conduct
- III. Climate Change Resolution
- IV. V.E Day celebrations

17. Date of next meeting. 18th September 2019 at Church Aston Infant School