

Chetwynd Aston And Woodcote Parish Council

Councillors, you are summoned to the meeting of Chetwynd Aston & Woodcote Parish Council to be held on **17th March 2021, commencing at 7.30 pm** by electronic means.

Member of the public wishing to join the meeting should contact the Parish Clerk, at info@cawpc.co.uk or 07866494411

Agenda

1. **Welcome and Apologies** – to note the apologies of those unable to attend.
2. **Declaration of personal/pecuniary interests**
3. **Public session – maximum time 15 minutes**
4. **Approval of minutes from 17th February 2021 and 10th March 2021**
5. **Consideration and decision of co-option proposal(s)** – information circulated
6. **Boundary Review up date and proposals for action**
7. **a) Planning applications** – for consideration and decision on response:

Application number	Appeal number	Site Address	Description of proposal
<u>TWC/2021/0214</u>	N/A	The Footings, Child Pit Lane, Lilleshall, Newport, Shropshire, TF10 9AR	Creation of a dormer roof loft extension with balcony
<u>TWC/2021/0183</u>	N/A	The Gate Lodge, Pave Lane, Chetwynd Aston, Newport, Shropshire, TF10 9LQ	Creation of a new en-suite wc and adjacent cupboard within a first-floor bedroom
<u>TWC/2021/0148</u>	N/A	Land adjacent Clytha Cottage, Woodcote, Newport, Shropshire, TF10 9AX	Alteration to existing access and creation of a new access track (Retrospective)

b) consideration of proposing road names for new developments – proposal from Cllr David Griffin

8. **Financial update:**

a) Bank reconciliation and payments

Bank balance brought forward at 31st March 2020	£11,502.50
Receipts to date	£ 8,752.24
Less payments to date	£ 3,694.44
Balance at 28th February	£16,560.30

Bank Balance at 28th February

Current account	£16,731.93
less uncleared payments	£ 171.63
	£16,560.30

Payments:

Entry number	date	item	expenses	Staff costs	VAT	total
25	09/02/2021	Microsoft renewal	47.99		12.00	£59.99
26	18/02/2021	printer cartridges	£58.79		£14.70	£73.49
27	28/02/2021	Clerk salary Feb		£171.63		£171.63
28	04/03/2021	HMRC Feb tax		£114.40		£114.40
29	04/03/2021	Beth Jones re web SALC inv 434 EOY	£236.96		£42.99	£279.95
30	10/03/2021	briefing	£30.00			£30.00
31	28/03/2021	Clerk salary Mar		£171.63		£171.63
Total			£373.74	£457.66	£69.69	£901.09

- b) Request from the Church Aston and Chetwynd Aston Village Hall for grant aid for the 100-year celebration
- c) Request for grant aid from Hope House – suggested donation £250
- d) Request for grant aid from Telford Carers – no figure specified
- e) Approval of Judith Lee as internal auditor

9. Update on planters, SIDS and litter bin**10. Policy approvals:**

- a) Standing Orders for 2021 – draft circulated
- b) Financial regulations for 2021 – draft circulated

11. Covid update – arrangements for parish council meetings including Zoom and face-to-face meetings**12. Date of next meeting: Provisional 12th May 2021 by Zoom, unless otherwise advised****13. Closed session – if needed**

I. F. Cruise-Taylor
Parish Clerk