

## Chetwynd Aston And Woodcote Parish Council

Minutes of the Annual Parish Meeting of Chetwynd Aston and Woodcote Parish Council held on **Wednesday 19th May 2021 at 7.30 pm at Church Aston and Chetwynd Aston Village Hall.**

Present: Cllrs Andrew Eade, David Griffin (remotely), Luke Hardy, Bill Harper, Ann Kinnish, Amanda Mattison, Bridget Page

1 member of the public

1. Approval of the minutes of the 2019 Annual Parish Meeting – unanimously approved
2. Chairman's Report

The Chairman commented on a hard-working year for the council and its councillors, noting particularly the efforts to support parishioners affected by the Covid pandemic.

The council had continued to meet, using remote means and had almost full attendance for all its meetings. The number of meetings had increased during the year as the council discharged its responsibilities especially with respect to planning applications and some of these meetings had attracted 16 members of the public.

Council had:

- secured funding to support the installation of planters
- placed orders for SIDs to help reduce speeding along Pave Lane
- worked with TWC to see speed and weight restrictions implemented
- arranged for boundary signs to be installed, which had drawn comments about how large the parish actually is
- represented the parish on numerous groups such as the NI Park, Newport Regeneration Partnership and forged links with other parishes and Shropshire Council
- carried out litter picks, supported by volunteers, with special thanks to Cllr Amanda Mattison

The Chairman thanked Cllr Eade and The Parish Clerk for their support during the year

3. Reports by Councillors representing the Parish on other bodies:

Cllr Bridget Page reported on a busy and successful year for the Village Hall, especially in respect of 'green' improvements to the hall, with new solar powered heating/ventilating system and other internal improvements. The centenary

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celebrations had been deferred until July 2021. There was to be no increase to fees for use of the building, and groups were beginning to start up again. It was noted that the hall benefitted from temporary Wi-Fi. Councillors took the view a permanent broadband/Wi-Fi would be of benefit and determined to consider how the council might help at its next meeting.

Cllrs Ann Kinnish and Bridget Page reported that there had been no meetings of Wrekin Area Committee, other than in January 2021, when it was reported that the executive committee would consider stronger legislation to control un-managed firework displays. It was also noted that SALC Climate Change Partnership would continue to work with town/parish councils on promoting and achieving reduction in carbon footprint.

Cllr Eade reported on continued scrutiny of planning applications that impact on the parish, and traffic management issues on the major and minor roads in the parish. During the ensuing discussion it was proposed by the Chairman that further efforts be made to secure a permanent speed reduction to be introduced in Pave Lane, for the benefit of all residents, along with a 'school sign'. A member of public objected to the proposal for a school sign to be placed outside his property as he did not want it to draw attention to a private and hidden venture which would potentially open it up to vandalism, theft and trespass. He did not object to speed reductions measures as a whole along Pave Lane.

#### 4. Matters raised by the Parishioners

The member of the public present drew attention to his concerns about the council's procedures during the year and the importance of always following proper processes, and in relation to all matters. He reminded the Parish Clerk of a request to meet to review the minutes of meetings during the last year. He also invited Cllrs Eade and Harper to the official opening of the Forest School.

Chairman..... Date.....

## Chetwynd Aston And Woodcote Parish Council

Dear Councillors,

You are duly summoned to attend the Annual Council Meeting of Chetwynd Aston & Woodcote Parish Council to be held on **Wednesday 19th May 2021 at Church Aston and Chetwynd Aston Village Hall. This will take place immediately after the Annual Parish Meeting which starts at 7.30 pm.**

### Agenda

1. To note Apologies
2. To note Disclosure of Personal/Pecuniary interests
3. To agree the minutes of the Annual Council meeting held on 21<sup>st</sup> May 2019
4. Election of Chairman
5. Election of Vice-Chairman
6. Co-option of Parish Councillor – to consider two applications
7. Annual Governance and Accounting Return (AGAR) 2020-21
  - a. To receive the Annual Internal Audit Report
  - b. To complete and sign The Certificate of Exemption
  - c. To approve and sign The Annual Governance Statement
  - d. To approve and sign The Accounting Statement
  - e. To approve the commencement date for the exercise of public rights
8. Election of WAC Delegate
9. Election of NRP Representative
10. Election of Representative on Innovation Park Implementation Group
11. Election of Emergency Officer
12. Election of Delegate for Church Aston and Chetwynd Aston Village Hall
13. To consider other representative roles
14. To approve the insurance policy for 2021-22 cost: £112.00
15. To approve payments for April and note bank reconciliation: see below

## Chetwynd Aston And Woodcote Parish Council

### Payments:

	Date	Payee	Expenses	Staff Cost	VAT	total
<b>April</b>						
1	21/04/2021	CPRE	£36.00			£36.00
2	28/04/2021	Salary		£183.77		£183.77
						£0.00
<b>Total</b>			<b>£36.00</b>	<b>£183.77</b>	<b>£0.00</b>	<b>£219.77</b>

### Bank reconciliation:

<b>AGAR</b>	£15,885.52
Bank balance brought forward at 31st March 2021	£15,885.52
Receipts to date	£ 4,500.00
Less payments to date	£ 219.77
<b>Balance at 30th April</b>	<b>£20,165.75</b>

<b>Bank Balance at 30th April</b>	
Current account	£20,165.75
<b>less unpresented cheques</b>	
Balance	£20,165.75

16. Date of next meeting – **7<sup>th</sup> July 2021**. The list shows the next municipal year, with regular meetings every two months and optional meetings (in brackets) every other month, for planning or other important business. It is proposed that all these meetings be held at the Village Hall wherever possible to allow public participation.

(23<sup>rd</sup> June 2021)

**7<sup>th</sup> July 2021**

**8<sup>th</sup> September 2021**

(13<sup>th</sup> October 2021)

**10<sup>th</sup> November 2021**

(8<sup>th</sup> December 2021)

**12<sup>th</sup> January 2022**

(9<sup>th</sup> February 2022)

**9<sup>th</sup> March 2022**

(13<sup>th</sup> April 2022)

**11<sup>th</sup> May 2022 – annual meetings**

I.F. Cruise-Taylor - Parish Clerk