

## Chetwynd Aston And Woodcote Parish Council

Minutes of the meeting of Chetwynd Aston & Woodcote Parish Council held on **17<sup>th</sup> March 2021, commencing at 7.30 pm** by electronic means.

**Present:** Cllrs Andrew Eade, David Griffin, Luke Hardy, Bill Harper (Chairman), Ann Kinnish, Amanda Mattison, Bridget Page

**In attendance:** Ian Cruise-Taylor, Parish Clerk

1. **Welcome and Apologies** – there were no apologies to note.
2. **Declaration of personal/pecuniary interests** – Cllr Bill Harper declared an interest in item planning application 0148
3. **Public session** – one member of the public was present who's comments regarding noticeboards were noted by Councillors and the Parish Clerk.
4. **Council unanimously agreed to an additional item, report from Unitary Councillor:** Cllr Andrew Eade:
  - informed Council about the meeting with TWC officers regarding Rights of Way which would be attended by Cllr David Griffin. Cllr Griffin circulated the spreadsheet for further comments. Council agreed that the unused footpath noted in the spreadsheet by a focus for discussion, and recommended its removal
  - reported that the application by Bloor Homes and the purchase of additional land would be scrutinised by TWC and there was likely to be an additional opportunity for the Parish Council to comment
  - mentioned the two-part forthcoming review of boundaries.
5. **Approval of minutes from 17<sup>th</sup> February 2021 and 10<sup>th</sup> March 2021** – both sets of draft minutes were unanimously approved
6. **Consideration and decision of co-option proposal(s)** – information circulated – Council deferred consideration in view of the need to consider other agenda items
7. **Boundary Review update and proposals for action** – and it was agreed by Council that it would comment as appropriate when proposals emerged.
8. **a) Planning applications** – for consideration and decision on response:

Application number	Appeal number	Site Address	Description of proposal
<a href="#">TWC/2021/0214</a>	N/A	The Footings, Child Pit Lane, Lilleshall, Newport, Shropshire, TF10 9AR	Creation of a dormer roof loft extension with balcony – <b>decision: No Objection</b>

<a href="#">TWC/2021/0183</a>	N/A	The Gate Lodge, Pave Lane, Chetwynd Aston, Newport, Shropshire, TF10 9LQ	Creation of a new en-suite wc and adjacent cupboard within a first-floor bedroom. <b>Decision: No Objection</b>
<a href="#">TWC/2021/0148</a>	N/A	Land adjacent Clytha Cottage, Woodcote, Newport, Shropshire, TF10 9AX	Alteration to existing access and creation of a new access track (Retrospective)*

\*this item was discussed by Council, at the end of the meeting, with Cllr Luke Hardy as Chairman, while Cllr Bill Harper, the applicant, left the meeting. It was unanimously agreed to support the application with conditions:

- original access to be closed
- dropped kerbs are installed
- hard surfacing for the splays

b) consideration of proposing road names for new developments – proposal from Cllr David Griffin. Council agreed to submit suggestions in readiness for discussions with the developers

## 9. Financial update:

a) The bank reconciliation and payments listed below were unanimously approved:

Bank balance brought forward at 31st March 2020	£11,502.50
Receipts to date	£ 8,752.24
Less payments to date	£ 3,694.44
<b>Balance at 28th February</b>	<b>£16,560.30</b>

### Bank Balance at 28th February

Current account	£16,731.93
<b>less uncleared payments</b>	<b>£ 171.63</b>
	<b>£16,560.30</b>

Payments:

Entry number	date	item	expenses	Staff costs	VAT	total
25	09/02/2021	Microsoft renewal	47.99		12.00	£59.99
26	18/02/2021	printer cartridges	£58.79		£14.70	£73.49
27	28/02/2021	Clerk salary Feb		£171.63		£171.63
28	04/03/2021	HMRC Feb tax		£114.40		£114.40
29	04/03/2021	Beth Jones re web SALC inv 434 EOY	£236.96		£42.99	£279.95
30	10/03/2021	briefing	£30.00			£30.00
31	28/03/2021	Clerk salary Mar		£171.63		£171.63
		<b>Total</b>	<b>£373.74</b>	<b>£457.66</b>	<b>£69.69</b>	<b>£901.09</b>

b) Request from the Church Aston and Chetwynd Aston Village Hall for grant aid for the 100-year celebration – Council unanimously agreed to support in principle. The Clerk to ask CACAVH to provide more detail on funding before determining the level of support

- c) Request for grant aid from Hope House – suggested donation £250. Council unanimously agreed to support to the value of £250
- d) Request for grant aid from Telford Carers – no figure specified. Council agreed by majority to support to the value of £100

**10. Update on**

- **Planters** – the order for the planters had not been placed until the necessary permits had been obtained. Council agreed to wording of sponsorship by NRS (used to support planting and maintenance)
- **SIDs** – the Council unanimously agreed to order the SIDs from Morelock
- **litter bin** – the Parish Clerk reported that the order had been placed.

**11. Policy approvals:**

- a) Standing Orders for 2021 – draft unanimously approved with alteration to public session being 15 minutes
- b) Financial regulations for 2021 – draft unanimously approved

**12. Covid update** – arrangements for parish council meetings including Zoom and face-to-face meetings. The Parish Clerk reported that current national meeting arrangements were due to expire on 6<sup>th</sup> May, resulting in resumption of face-to-face meetings. It was agreed to approach the Village Hall. It was also agreed that, following a suggestion from the member of the public, while Zoom meetings were being used the link would be made freely available for a trial period to seek to improve public participation.

**13. Date of next meeting: Provisional 12<sup>th</sup> May 2021 by Zoom, unless otherwise advised.**

**14. Closed session not needed**

Chairman..... date.....