

Chetwynd Aston And Woodcote Parish Council

Minutes of the meeting of Chetwynd Aston & Woodcote Parish Council held on Wednesday 15th January 2020 at 7.30 pm at **Church Aston Infant School**.

Present: Cllrs David Griffin, Luke Hardy, Bill Harper (Chairman), Ann Kinnish, Bridget Page

1. **Apologies** – noted from Cllrs Shaun Bailey, Andrew Eade, Amanda Mattison,
2. **Declaration of personal/pecuniary interests** – there were no declarations
3. **Public session** – Malcom Bennett from Chetwynd Aston and Church Aston Village Hall briefed members on recent improvements to the Village Hall, as *part of the 'Going Green Project'* thanking volunteers including those from the Parish Council. He explained that steps were being taken to install solar panels and batteries but there was a shortfall in funding of £2000. **The Parish Council unanimously agreed to provide £1000.**

Mr Bennett told the meeting that The Village Hall Committee had agreed to celebrate the hall's 100 year anniversary with celebrations taking place at the hall on 4th July from 2 - 10 pm. The Church Aston Primary school children will be involved in several ways including designing 2 flags, one each for Church Aston and Chetwynd Aston and Woodcote Parish Councils. The Council was invited to submit ideas - **Cllr Bridget Page agreed to lead.**

4. **Minutes** - the minutes of the meeting held on 6th November 2019 were unanimously approved
5. **Update from the Clerk on matters not on the agenda**
 - i. The Clerk reported that SIDS repair contracts were usually only linked to SUDS installed by relevant companies. **It was unanimously agreed to fund repairs to the suspect SID in Pave Lane**
 - ii. The Clerk reported that Slow Down signs past Woodcote had been re-requested.
6. **Correspondence**
 - i. The Clerk informed Council that he had received a letter of thanks from Cruse for the recent donation
 - ii. The Clerk advised Council of the Newport and District X-ray Appeal **and it was unanimously agreed to Grant £500**
7. **Unitary Councillor's report** – there was no Unitary Councillor update available
8. **Parish Councillors' report on meetings attended** – to enable Councillors to update the meeting:

- Cllrs updated Council on changes to the pre-app consideration period from 10 days to 5.

9. Highways and environment – Councillors raised the following matters of concern:

- Cllr Bridget Page drew attention to the Council's previous decision to consider planters at the Parish Gates, and opportunities for sponsorship. It was unanimously agreed to proceed on the basis of sponsors to purchase the planters and a commitment from the Council to maintain them. **Cllr Page to develop proposals.**
- The Clerk reported that, following Council's agreement he would be collecting a batch of native trees from Severn Trent to be planted in the Parish. It was agreed that an item would be put on the Facebook page to promote the opportunity
- Cllrs expressed concern at the amount of litter, and it was agreed that the Clerk would contact IdVerde to check what arrangements they make for litter collections. It was also agreed that letters would be written to local traders, especially fast food providers to get their co-operation in reducing the problem.
- Cllrs expressed concern about pavement edging and hedging not being cut back regularly enough, creating dangerous situations for pedestrians. It was agreed that the clerk would discuss with IdVerde
- Cllrs expressed concern about residents parking in the road which was causing traffic accident risks. It was agreed that the Clerk would contact local police about advisory work. It was agreed that the Clerk would also contact the owners of the Wheatsheaf to discuss traffic issues on the corner of Pave Lane and Littlehales Road
- Cllrs reported the landslide in the bank on Littlehayes Road – Clerk to report.
- Cllrs also noted that the sign on Pave Lane was of historic interest and that steps should be taken to preserve it – Clerk and Cllr David Griffin to pursue.

10. Report from the Strategy Working Group – Cllrs noted that the last meeting had been postponed.

11. Planning

10.1 Planning applications

none

12. Financial

- Reconciliation** – Cllrs unanimously approved the bank reconciliation which showed that Bank account stood at £14,957.01 at 31st December 2019 (and includes VAT refund of £48.83)
- Payments** – Cllrs unanimously approved the payments listed below

Payee	cheque	amount	Law
Cllr D Griffin	OL	£30.60	LGA 1972 s111
Clerk salary	OL	£156.00	LGA 1972 s112 (2)
SALC	OL	£27.00	LGA 1972 s111
TWC	OL	£60.00	LGA 1972 s111
Clerk salary December	OL	£156.00	LGA 1972 s112 (2)
		£429.60	

iii Councillors noted that the Clerk had achieved the Certificate in Local Council Administration and unanimously agreed to award a pay rise in line with the contract (to be agreed with the Chairman, in line with NJC rates)

iv. **Precept discussion and decision** – Cllrs considered the likely calls on the Parish Council which would affect expenditure, including the emerging NI park, housing developments, boundary review and community involvement and **agreed unanimously to set a precept of £8,500 for 2020-21**

v. Council unanimously agreed to appoint Judith Lea as internal auditor for 2020-21.

13. **Parish Council Community involvement ideas** – to identify and discuss proposals for involving the community and determine a course of action – deferred until next meeting
14. **Parish matters at the Chairman’s discretion** - none
15. **Items for next agenda** – not for discussion or decision:
 - NI Park
 - Flag designs
 - Signage at Parish Boundaries
 - Strategic developments
 - Community engagement
16. **Date of next meeting:** Provisionally **19th March 2020 at Church Aston Infant School.**

Signed..... date.....
Chairman

Factors for consideration in Precept requirement:

budget

Expenditure		Expenses	staff costs	Vat	total
at 30th September 2019		£907.54	£1,507.16	£13.18	£2,427.88
estimate for second half	note 1	£5,600.00	£1,560.00	£1,100.00	£8,260.00
at 31st March 2020		£6,507.54	£3,067.16	£1,113.18	£10,687.88
Income					
at 30th September 2019	note 2				£ 6,125.00
estimate for second half					£ 3,500.00
at 31st March 2020					£ 9,625.00
	note 3			£1,113.18	

notes

1 includes expenditure on two SIDs @ £2625 each (one funded by SRP), room hire and incidental expenses

2 includes £2625 from SRP

3 VAT reclaim in 2020-2021

estimated bank balance at 31st March 2020**£7,077**

- CAWPC Precept for 2019-20: £7000, Tax base £205.00, cost per household £34.14 (-2% on 2018-2019)
- Number of properties for 2020-2021 calculations: 246 (increased from 174 in October 2016)
- Estimated Tax base for calculations for 2020-2021: £238.50

Dividing the proposed precept by the tax base gives the cost per household.

So:

- a) current cost per household: £34.14, results in Precept value: £8,142 (+16%)
- b) depending on spending plans:
 - a. £8,500 (+21%) would lead to household cost of £35.64 (+4%)
 - b. £9,000 (+29%) would lead to household cost of £37.74 (+11%)
 - c. £10,000 (+43%) would lead to household cost of £41.93 (+23%)