

Chetwynd Aston & Woodcote Parish Council

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MINUTES of the Full Council meeting of Chetwynd Aston & Woodcote Parish Council held on 25th January 2023 at 7:30pm at Church & Chetwynd Aston Village Hall

Present: Cllrs; Harper (Chairman), Askin, Hardy, Page, Tate.

In Attendance: Mr C Furnival (Clerk), PCSO Hudson.

22/23.64 Apologies and declarations of Interest

Cllr Eade gave his apologies due to other meetings.

Cllr Mattison gave her apologies due to being away for holiday.

22/23.65 Public Session

None.

22/23.66 Police reports

PCSO Hudson reported that he had a quick look through local data and no major issues were being reported recently. Cllr Harper noted that over 1,000 litres of fuel was stolen from a resident's land and was reported at the last meeting by the landowner. PCSO Hudson will look into this and report back.

Reports of "scouting" in areas of Newport and Church Aston. Scouting is the act of pretending to be someone you are not, such as homeless, a delivery driver who is looking for a property or someone lost walking their dog in order to conduct a recce of your property.

22/23.67 Minutes of the Full Council Meeting held 23rd November 2022

It was proposed by Cllr Page and seconded by Cllr Hardy, all were in favour, thus **RESOLVED to approve the minutes of the last meeting as a true record.**

22/23.68 Matters arising, for information, from the 23rd November 2022 minutes not otherwise on the agenda

Jenny Clerk is the new manager at Woodcote Hall. It was agreed that members of the parish council would visit Woodcote Church on Saturday 4th February at 10:30am.

22/23.69 Correspondence

The King's Coronation Fund has been made available for applications up to £15,000.00 with a deadline of 29th January 2023. Members agreed that they would not apply for this at this time due to the timing constraints on applications.

The Gnosall, Newport & District Lions Club have requested financial support towards their Prostate Cancer Awareness Events in Newport. It was proposed by Cllr Harper and seconded by Cllr Hardy, all were in favour, thus **RESOLVED to award £200.**

22/23.70 Reports from Telford & Wrekin Council

None available.

22/23.71 Reports from Parish Councillors

Cllr Page reported that there will be no coronation event at Church & Chetwynd Aston Village Hall. However, there is a 40's night event which could coincide, and a grant has been applied for to make the event free to community. The village hall are grateful to the parish council for the grant of £180 towards new chairs. There is a full calendar of events for 2023.

Cllr Tate noted that her neighbour asked if a speaker for the Gigabite voucher scheme could give a presentation to members. Agreed to send details to clerk.

Cllr Askin said that residents are still asking him questions about the status of Clythia Cottage and an outstanding planning application/enforcement action. Cllr Harper noted the concerns and said that the applicant is waiting for someone to visit from the planning department. Planning have been written to and have refused an application and have requested a full planning application for change of use of building to be submitted and applicant has now requested advice and a visit to ascertain what he needs to submit for it to be approved/rectified. The request for TWC to visit site was sent in December and no officer has visited site since.

Cllr Hardy stressed that this matter needs to be closed as this is causing unnecessary disruption to the work of the parish council and serving residents.

It was proposed by Cllr Hardy and seconded by Cllr Askin, all in favour, **thus RESOLVED to refer this to planning enforcement officers for resolution.**

Cllr Hardy has received complaint about building hours at the site of The Mount. Building work is taking place around 7pm on a Saturday night for example. Cllr Askin to speak with applicant. Cllr Hardy nearly witnessed x2 near-miss/car accidents which appear to be due to a blue car parking by Norwood on the corner.

Cllr Harper noted that coaches are using A41 past Wheatsheaf and Fox again.

Agreed to write to NRS because tippers are continuing to use Pave Lane and turning right out of site.

22/23.72 Parish Projects

Chetwynd Aston & Woodcote Coronation 5K (Cllr Askin) – waiting for full involvement from running club, about £800 in sponsorship. Design for leaflet to be put together with Clerk and Cllr Askin. Parish council to act as money transfer to enable funds to reach charities. Event will take place on Sunday 7th May. It was agreed that the parish council would offer advertising support and financial management. It was proposed by Cllr Hardy and seconded by Cllr Tate, all were in favour, thus **RESOLVED to support this event.**

Condition of Woodcote Church (Cllr Harper) – Noted under 22/23.68.

Management of Land off Lilleshall Hall (All) – Cllr Page suggested a planting scheme on this land through a sponsorship scheme. Cllr Page to speak with Bloomsbury about a scheme for this land. There is a telegraph pole is still on this site, agreed to write to BT about this.

Road Safety Scheme for Pave Lane – The scheme proposals have been submitted to Telford & Wrekin Council's highways team in November 2022. We await prices for this scheme in order to pursue financial contributions from local businesses.

22/23.73 Planning

Members considered the following applications and listed their comments as follows:

| Applications/enquiries to be considered; | Response |
|---|--------------|
| TWC/2023/0035 - Yew Tree Manor, Pave Lane, Chetwynd Aston, Newport, TF10 9LQ Installation of 22no. ground mounted solar panels | No objection |

Members noted the following application as decided since the last meeting:

| Applications decided/withdrawn since last meeting; | CAWPC Response | Decision |
|--|----------------|----------|
| TWC/2022/0889 - Units 6D-F , NI Park, Newport, Shropshire, TF10 9LH Conversion of 3no. units (6D, 6E and 6F) to 1no. unit | No comment | Granted |
| TWC/2022/0931 - 5 Wright Avenue , Newport, Shropshire, TF10 7FY Erection of a porch and conversion of garage into habitable room | No comment | Granted |

Talia Homes and Bloor Homes were approached for any important updates on their respective developments ahead of this meeting but no updates were identified as necessary for the purpose of this meeting on this occasion.

22/23.74 Personnel

Members considered the Clerks salary against the latest NJC national pay scales for civic officers. It was proposed by Cllr Harper and seconded by Cllr Hardy, all were in favour, thus **RESOLVED to move the Clerk's salary to band 23.**

22/23.75 Financial Reports

Members reviewed the latest banking statements and bank reconciliation prepared by the Clerk and confirmed that they were happy that the reconciliation had been accounted for correctly. These statements bring the councils adjusted balances to the 11th January 2023 to £13,480.81. Two members were randomly nominated by the Clerk to sign of the master copies of these statements.

The following payments made since the last meeting were noted:

| Details | Ref | Statutes | Account |
|---------------------------------|-----|---------------|----------------|
| Vinyl lettering for noticeboard | P37 | LGA 1972 s111 | £12.48 |
| Salary | P38 | LGA 1972 s112 | £244.52 |
| PAYE | P39 | LGA 1972 s112 | £61.00 |
| TOTAL | | | £318.00 |

The following payments to be made were approved as accurate and the Clerk nominated two members to sign off the master copies of invoices/receipts.

| Date | Details | Ref | Statutes | Account |
|--------------|--|-----|---------------|----------------|
| 06.02.23 | Salary | P40 | LGA 1972 s112 | £244.52 |
| 06.02.23 | PAYE | P41 | LGA 1972 s112 | £61.00 |
| 06.02.23 | Donation towards chairs for village hall | P42 | LGA 1972 s137 | £180.00 |
| 06.02.23 | Room hire 22-23 | P43 | LGA 1972 s111 | £70.00 |
| 06.02.23 | Brass plaque for bench | P44 | LGA 1972 s137 | £48.00 |
| TOTAL | | | | £603.52 |

Members reviewed the budget proposals for 2023-24 against the budgets for 21-22 and 22-23 and with the adjustments of the Clerk's new pay scale and rising the grants allowance to the original £500 it was proposed by Cllr Askin and seconded by Cllr Page, all were in favour, thus **RESOLVED to approve the budget.** This budget will be published on the parish councils website.

Meeting finished: 21:11

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....