

# Chetwynd Aston & Woodcote Parish Council

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## MINUTES OF THE FULL COUNCIL MEETING

Chetwynd Aston & Woodcote Parish Council held on 16<sup>th</sup> March 2022 at 8pm held at Church & Chetwynd Aston Village Hall

**Present:** Cllrs; Harper (Chairman), Hardy, Mattison, Page, Good and Powell-Davies (after 21/22.45)

**In Attendance:** Mr C Furnival (Clerk), 6 members of the public

### **21/22.40 Apologies and declarations of Interest**

Apologies received from Cllrs Ashok and Eade.

### **21/22.41 Public Session**

The Chairman welcomed members of the public to the meeting.

### **21/22.42 Minutes of the Full Council meeting held 19<sup>th</sup> January 2022**

It was proposed by Cllr Mattison and seconded by Cllr Page, all were in favour, thus **RESOLVED to approve the minutes of the last meetings as an accurate record and be duly signed to that effect.**

### **21/22.43 Matters arising, for information, from the 19<sup>th</sup> January 2022 minutes not otherwise on the agenda**

Cllr Mattison notes that she did publish the agenda for the meeting on the notice board by the Norwood House on the 14<sup>th</sup> January.

Cllr Hardy asked if the votes for the precept can be corrected as he was not in agreement with the precept remaining at its current rate.

The concern of the website content of agendas and minutes was reviewed and corrected.

Awaiting final confirmation from Idverde that a new waste bin has been ordered for outside of Norwood House.

### **21/22.44 Co-option of vacant seats**

The Chairman welcomed the five candidates to the meeting and thanked them for their applications and invited them to introduce themselves to the meeting. And members were invited to ask the candidates any questions.

All candidates were asked to momentarily vacate the room to allow Councillors to deliberate the applications received.

Following a closed ballot which was witnessed by the Proper Officer, candidates were asked to re-join the meeting and notice was given that Mr Jeremy Good and Dr Philip Powell-Davies were hereby co-opted to serve on Chetwynd Aston and Woodcote Parish Council for the term ending May 2023.

The Chairman thanked all candidates for showing an interest in the vacancies and for their interest in serving their community. And noted that there may be further opportunities in future to work with the parish council on other projects.

## 21/22.45 Reports from Telford & Wrekin Council

A written report was provided on Norwood House under item 21/22.34.

## 21/22.46 Reports from Parish Councillors

Cllr Page reports that there has been no SALC meetings recently.

Flix in the Sticks have been showing at the village hall recently, there were 50 attendees at first showing. Upcoming is a film which has been provided to raise money for the Ukrainian war relief. There will be a showing of the Military Wives on Saturday 19<sup>th</sup> March.

Cllr Hardy asks if the boundary review is being discussed at Newport Town Council with regards to making changes to alter the boundary of neighbouring parishes. Cllr Harper notes that this has not been widely discussed for some time. There was a lengthy discussion on the possible challenges facing the boundary of Chetwynd Aston and Woodcote parish.

Cllr Good asked if we can get the managing director of Bloor Homes to a future meeting to discuss the funding scheme for road safety in the parish.

## 21/22.47 Financial Reports

**21/22.47.1** Members reviewed the bank reconciliation of the latest banking statements, and it was proposed By Cllr Hardy and seconded by Cllr Mattison, all were in favour, thus **RESOLVED that the bank reconciliation as presented be accepted as an accurate account.**

**21/22.47.2** Members reviewed the payments made since the last meeting and reviewed the payments to be made, it was proposed by Cllr Hardy and seconded by Cllr Page, all were in favour, thus **RESOLVED to approve the following payments:**

Payments made since the last meeting:

Details	Ref	Statutes	Account
Salary	37	LGA 1972 s112	220.80
PAYE	38	LGA 1972 s112	55.20
Room hire	39	LGA 1972 s.134(4)	70.00
Salary	40	LGA 1972 s112	220.80
PAYE	41	LGA 1972 s112	55.20
Home office allowance 21-22	42	LGA 1972 s112	180.00
<b>TOTAL</b>			<b>£802.00</b>

Payments to be made:

Date	Details	Ref	Statutes	Account
31.03.22	Web management 21-22	45	LGA 1972 s.142	319.95
31.03.22	Councillor training	46	LGA 1972 s111	30.00
<b>TOTAL</b>			<b>£631.47</b>	

**21/22.47.3** Members reviewed the risk management report produced by the Clerk and it was proposed by Cllr Mattison and seconded by Cllr Harper, all were in favour, thus **RESOLVED to accept the risk management review.**

## 21/22.48 Correspondence

**21/22.48.1** The consultation of the boundary reviews for Telford & Wrekin have been extended to the 9<sup>th</sup> May 2022. Cllr Harper reports that the proposals he has seen is that the A518 becomes the boundary for the parish. The commissions aim is that the boundaries are adjusted to provide the equal numbers for representation across the borough, which will affect some parishes including this one. Members agreed to engage with neighbouring parishes to ensure we are focusing on protecting our electorate. It was also agreed to invite someone to the next meeting to report back on the proposals for this parish's boundary.

**21/22.48.2** Following review of the Parish Partnership, which is an agreement of collaborative working between town and parish councils and the borough council, replacing the former parish charter, it was proposed by Cllr Mattison and seconded by Cllr Hardy, all were in favour, thus **RESOLVED to accept to join the Parish Partnership.**

Cllr Harper notes that this parish council already makes great effort to be in partnership working and we endeavour to work professionally with them in all instances.

**21/22.48.3** Membered considered the request from Telford & Wrekin Council to make any recommendations for the Scrutiny Programme for 22/23 and it was agreed that we would recommend that the criteria as set out for highways work programmes are being met and meets needs of KPI's as set out by the contractors Balfour Beatty when they originally took their current contract up with TWC.

A further recommendation was set that response times to residents and to parish councils be investigated as the current times are 4 weeks which are often not achieved.

Cllr Powell-Davies reported that a recent accident on the A41 left a damaging hole in his hedge and the response from TWC highways was appalling. There has also been little response or outcome detail from the Police, it was suggested by Cllr Good to approach Sgt Richard Jones for an update on the accident on the A41.

## 21/22.49 Planning

**21/22.49.1** Cllr Harper declared an interest in TWC/2022/0130 as being the applicant and momentarily left the meeting during discussion on this item, Cllr Hardy took the Chair for this proceeding.

Members were allowed to ask Cllr Harper questions for clarity: Cllr Page asked what the need for the unit was, Cllr Harper explained that his son's business stores agricultural machinery, and straw/hay and this would allow the machinery and straw and hay to be stored indoors rather than out in the open. Cllr Hardy asked for clarity over the location, Cllr Harper said this would be South corner of the land, therefore being at the "tip end" of the new driveway and screened by trees and bunding if required. Cllr Page asked to confirm the colour of the unit, Cllr Harper said this would be a dark green.

The following applications applications/enquiries were considered, and it was proposed by Cllr Hardy and seconded by Cllr Mattison, all were in favour, thus **RESOLVED to approve the following responses:**

<b>Planning Application Number, Location &amp; Proposed Development</b>	<b>CAWPC response</b>
<b>TWC/2022/0130 - Clytha Cottage</b> , Woodcote, Newport, Shropshire, TF10 9AX Erection of an agricultural barn for storage of machinery, hay and straw	No objection
<b>TWC/2022/0186 - Site of Mere Park Garden Centre</b> , Stafford Road, Newport Erection of children's nurse school (Use Class E(f))	No objection, note that there is no pedestrian access to Mere Park and recommend an RSA be undertaken.
<b>TWC/2022/0217 - Land adjacent Cote Cottage</b> , 32 Woodcote, Newport Erection of 1no. self-build two storey three bedroom dwelling with access and parking	No objection. Local person wanting to stay local and support family, no one can see it, eco-friendly.

The following applications were noted as being decided since the last meeting;

<b>Planning Application Number, Location &amp; Proposed Development</b>	<b>CAWPC response</b>	<b>Decision</b>
<b>TWC/2021/0979 - Fielden House</b> , 30 Chetwynd Aston, Newport, Shropshire, TF10 9LF Change of use of residential dwelling (use class C3a) to a residential care home (use class C2)	Object subject to conditions	Granted
<b>TWC/2022/0030 - Coach House</b> , Woodcote, Newport, Shropshire Repointing and replacement of spalled and damaged bricks to all exterior elevations where necessary	No comment.	Granted
<b>TWC/2022/0097 - 1 Chetwynd Mews</b> , Pave Lane, Chetwynd Aston, Newport, Shropshire, TF10 9FE Erection of a single storey detached garage	No objection, design needs to meet local design standards.	Granted

**21/22.49.2** Bloor Homes have confirmed that a contribution in grata will be made available to this parish council to the value of £15,000.00 to mitigate any road safety schemes that may be required along Pave Lane as a result of the Station Road development. The Clerk and Cllr Harper met with the TWC highways engineers and Cllr Eade on 9<sup>th</sup> March to review what proposals could be put in place, the engineer will go away and propose a draft design of a scheme for development, this will be shared with all members in due course. The in-grata sum will be available for 12 months from the date of when any planning permission is issued.

Cllr Harper reported that what is being proposed is a pinch point down to 3.6 meters to be introduced near the Sheep Island, near the Fox and another before Pave Lane joins A41. The discussions with highways engineers were very positive. Cllr Powell-Davies notes that this needs to be linked to capital development funding of TWC to make safety improvements to junction that meets A41.

**21/22.49.3** Cllr Eade provided a written report on Norwood House: *“T&WC Enforcement and Housing officers are now involved with Shropshire Council.*

*Shropshire Council are still placing people at that Hotel as suspected and have offered a meeting to discuss further. I am undecided at the moment as to whether to take them up on that offer and what value it may or may not bring.*

*Enforcement Officers have now visited the establishment and I am pressing at the moment for details on what enforcement action will be taken and when it will be done to deal with the current breaches.*

*I will update when I have a definitive answer.”*

Cllr Harper reported that a resident of Norwood House had contacted him and reported that the proprietors of Norwood House were not providing any breakfast to any of their residents and that residents, (including 2 young children), were living in fear without any electricity to heat or light their room.

Subject to a breach of the standing order 2.a, a member of the public disturbed the meeting in order to intervene this discussion as he felt that facts needed to be established on this sensitive matter before any statements can be made. Therefore, the item was moved on and Cllrs Good and Mattison noted that fact finding needed to be sought before making any allegations.

### **21/22.50 Planting Schemes**

Permission has been granted for a new planter on the A41, the order shall be placed soon.

Church Aston PC, Chetwynd Aston and Woodcote PC and Lilleshall PC are all working together to look to reduce costs for flowers, watering and planting in a partnership contract.

One of the organisers of the Newport in Bloom have asked if their planter near Station Road can be moved into this parish on Station Road to be kept out of the way of the new development. This was agreed and the Chair will make contact to confirm this.

**21/22.51            Speed Indication Devices (CID's) scheme**

Following a recent site meeting the locations for the two SID's have now been decided. They shall be positioned: One will go on the post that sits between Norwood and the Fox with the Smartwater sign currently on it and other will go on a new post on the stretch from the Sheep Island towards the Wheatsheaf, approx. 15 meters after the parish councils flower planter. The new post is on a 56-day order, taking the installation to as late as 9<sup>th</sup> May. Once installed Morelock will be out to install both SID's within 10 working days. The Clerk will remain in close contact with Morelock so that once the new post is installed, the SID's can be installed as soon as possible

**21/22.52            Condition of Woodcote Church**

A meeting was scheduled on the 11<sup>th</sup> March to meet with Telford & Wrekin Councils Heritage Officer but this was cancelled. A new date is to be set up.

**21/22.53            Adoption of policies and procedures**

It was proposed by Cllr Hardy and seconded by Cllr Page, all were in favour, thus **RESOLVED to adopt the following new policies:**

- Members Code of Conduct
- Policy and procedures for vexatious communications

Meeting finished: 21:58

Date of the next meeting: 25<sup>th</sup> May 2022, 7pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: ..... Dated: ...../...../.....